



GSK PnF Minutes – 30th April 2024

Agenda Item	Sub item	Comments	Action Required	Person Responsible	Due Date	Done
Meeting open: 6.00pm Attendance Apologies Minutes passed Opening prayer read as a collective		<ul style="list-style-type: none"> - Stephanie Kingston, April Hunter, Paul Hansen, Diana Newman, Christine Kohler, Antonella Gatani, Kylie Richards, Kelsey Roe, Samantha Anton, Lara Miller, Athena Grant, Vicky Hassall, Leonie Handgraaf - Fiona Daly, Mary Henry, Sue Deckert, Danica Smith, Rochelle Hall, Larissa Simpson, Hollie Summers-Johnson, Anna Tomeo - Leonie passed, Kylie seconded. 				
President's report		<ul style="list-style-type: none"> - There is a login which we can access as PnF members for a large number of references and conferences etc. - There is also an 'Awards of Excellence' for nominations. Links for the eligibility will be added to the minutes. - If anyone would like to nominate somebody, let Steph know. Nominations close 10th May. - Conference for the year is Communication with Connection. \$70 a ticket. - Steph has proposed the PNF pay for her, April and Fiona to go. Or anyone else to go. - PnF members present agreed PNF to pay for the tickets. 	Purchase the tickets	Steph	Asap	



		<ul style="list-style-type: none"> - Calendar of events for 2024 has been done, ready to be approved from the Exec. An editable version will be sent to Rose Bridges so it can be edited for the newsletter ongoing. - Due to affiliation with CSPWA we have access to use the terms of reference, we will all sign and agree to use. 	Send to Paul for approval	Steph	By end of week 5	
Principal's report		<ul style="list-style-type: none"> - See attached document 1. - Enrolments: Year 5 new student, PP and two year 2s. 				
Correspondence In/Out		<ul style="list-style-type: none"> - Nil beyond CSPWA - 				
Treasurer's Report	<ul style="list-style-type: none"> - Finance report - GST events approval form - Online booking system comparisons - Clarification and approval of funds transfer to school account from PNF 2023 account 	<ul style="list-style-type: none"> - See Finance report below, attached document 2. Fathering project affiliation fee has come out, as has CSPWA fee - Form Provided by Jenny Marion-Clark for the PNF to sign off on which events will be GST incl. and free. Form then to go to the PNF accountant through Jenny. PNF members present all agree that all events at the school this year qualify to be GST free. Form to be completed and passed onto Jenny. <p>Trybooking - events - 2.5% processing fee plus \$0.50 fee Trybooking - fundraising - 2.5% donation fee Quickcliqs - \$45 admin fee or 1.5% (whichever is greater). Use for the Disco. Pass onto Jenny so this can be set up for disco purchases. PNF will look at options for the Quiz Night at a later meeting. Humanatix - 2.5% + \$0.50 per paid ticket</p> <ul style="list-style-type: none"> - PNF agreed to transfer the funds over. Pass information to Jenny to do so. 	Pass decisions onto Jenny.	April and Steph	asap	
General Business	<ul style="list-style-type: none"> - Mother's Day stall 	<ul style="list-style-type: none"> - Timeframes need to be decided for the Mothers' Day stall, buddy classes will be put together. Will need to start before recess to fit in with the cross country. Paul and Diana have said access for set up 				



	<ul style="list-style-type: none"> - Basketball Rings - School Tie vote '23 - Cross Country time - Coffee van for interschool 	<ul style="list-style-type: none"> - Have they been purchased? Confirmed by Paul that they have, but they are yet to be installed. Also there have been reports that the court is slippery. Children need to make sure they're wearing appropriate footwear. A sealant can be used which has sand in it, Paul is open to looking into options to make it less slippery but doesn't want to increase the abrasiveness. Leonie will pass on information to Paul. - Parents unsure of the vote results, - Paul has reported results; 105 responses, 46 said yes to keep the tie, 59 said remove the tie. Those numbers went to the SAC and there was a unanimous decision to keep the tie because there wasn't enough of a vote to change it. Paul willing to redo the vote after 3 years. - What was the vote from the children, Year 6s wanted to keep it, 4/5s were a 50/50 vote. - All these results were published in newsletter last year. - Will be starting at 12pm. After lunch will be the year 3s-6s. 8 races after lunchtime to get them all running in time with school ending. - Has been booked, will do an 8.30/9 booking. - Can get some Year 1 and 2s to make little coffee van signs made to show from carpark to the oval. - April to email van with information about where to enter and park. 	<p>Information to Paul for non slip coating</p> <p>Nil action required</p> <p>Nil action required</p> <p>Email coffee van with details</p>	<p>Leonie</p> <p>April</p>	<p>Asap</p> <p>By 20/5</p>	
Sub committee reports						
	<ul style="list-style-type: none"> - Nature play update 	See attached document 3.				



Other business	- Run club details	- Tuesday morning from 8am on the oval. Open from PP -Yr 6, need slightly more assistance with the younger kids but everyone is welcome. Will confirm details for the potential run club/cross country training on Monday morning. Paul will speak with Brent Johnson and publish times and details in the next newsletter.	Get final information on times and target ages.	Paul		
Meeting closed Next Meeting	7.16pm					



Attached Document 1

GSK Parents & Friends Meeting: Tuesday, 30th April 2024

Administrative Details:

· P&F Nature Play Plan – I met with the sub-committee last Friday morning and we worked our way through our proposed plan for the next stage of development. We have identified the next stage being between now and the end of the next school holidays. I will share the Minutes of our meeting last Friday when we get to the agenda item tonight.

Religious Education

· Whole School Mass – we enjoyed a whole school Mass for our Good Shepherd Feast Day back on Thursday, 18th April before other activities with the children the following day. It was great to see so many families join us at the Church for the Mass.

· Preparation for Confirmation and Holy Communion – The children in Years 4 and 6 are currently being prepared to receive the sacraments of Confirmation and Holy Communion respectively. Our Confirmation candidates will be confirmed by Archbishop Tim Costello on Saturday, 18th May and our Holy Communion candidates will receive their sacrament on Sunday, 9th June.

Staffing

· Nothing to report.

Academics

· Curriculum Focus on Reading – we spent a PD day with the staff delving into our focus on the Reading methodology used in classrooms across the school on the first day of Term 2. This focus will continue throughout 2024 and 2025.

· Incorporating Mathletics at GSK – I am in the process of signing all children from PP-6 up with log-in details for the on-line program called Mathletics. This provides the children with the opportunity to access some on-line activities both at school and at home to further extend what we can provide in Maths, more information to come.



Sport

- Swimming Program postmortem – we were quite happy with our swimming program as we reflected on Term 1. The vigilance shown throughout the swimming lessons was very good, the standard of our 3 school Swimming Carnivals improved on last year and a 3rd place result in the Interschool Carnival was an excellent outcome, the children were very competitive against the other schools. I would anticipate overall school improvement in 2025 as well looking at the quality of the swimmers coming up through the school.
- Cross Country – we have continued to work on the fitness levels of the children across the school and are looking forward to our school cross country carnival on Friday 10th May, before selecting the interschool team for the Interschool Cross Country Carnival on Friday 24th May. Incidentally, we welcome a brand new school into our interschool event on that day with Emmaus Catholic Primary School, Dayton joining us.

Maintenance:

- Tree Lopping – after the extreme heat over Summer, we have needed to remove some dead trees and still have a few more to go.
- Plumbing – a reasonable amount of plumbing work has been done over the last month or so around replacing taps in the children's bathrooms and replacing a hot water system.
- Shade Sail replacement – we are working through a process to replace some shade sails that have been torn in the easterly winds over the Summer, the most obvious sails being the ones on the oval.

Enrolments

- Kindy and Pre-Kindy Interviews for 2025 – we are about to launch into interviews for 2025. Both groups are nearly filled as far as numbers are concerned, we need all families to ensure they have paperwork in for younger siblings over the next few weeks to guarantee their spot.

Paul Hansen



Attached document 2, finance report.

**Good Shepherd Catholic Primary School P&F Association
P&F Finance Statement: 01/01/2024 - 31/03/2024**

#7801 Opening Balance (Credit)	\$	30,035.12
<u>Income</u>		
P&F Levies Movement	\$	11,360.00
Total Income	\$	11,360.00
<u>Expenses</u>		
2024 Affiliation Fee - 214 students @ \$3.80 plus GST	\$	834.60
Fathering Project - Primary School Engagement Program Renewal Fee:	\$	1,000.00
Mother's Day Stall - RH - Stall items	\$	664.66
Total Expenses	\$	2,499.26
Movement	\$	8,860.74
#7801 Closing Balance (Credit)	\$	38,895.86
Check (should be zero/blank)		



Attached Document 3

Nature Play Sub-Committee Meeting – Friday, 26th April

The meeting started in my office where we had a conversation about what we needed to cover in the meeting and paper copies of the different items that we can include in the project was shared with the sub-committee members for their consideration. We moved down to the site we are developing and described the work that was completed over the school holiday break:

- Had an excavator there in the first week of the holidays to – excavate a range of limestone rocks out of the area which have been cleaned and are currently being added to the creek bed to define it a little more, excavated a fair number of granite rocks out of the area too which will be added to the existing granite rocks at the base of the trees in the creek bed and along the edges as we define the creek bed a little more, removed some stumps in the area and levelled the area out by moving dirt around in a range of different areas.
- We needed to remove a few trees which we were not anticipating removing. We have had a few trees suffer in the extreme heat last Summer and have died. We also removed one tree to ensure we could install the concrete slide. Removing these trees and another dead tree in the animal enclosure has provided us with a number of logs for the Nature Play which will be useful.
- We had a truckload of coffee rock delivered over the holidays too. We have started battering the rock up against the corner of the bottom court to reduce the potential for erosion in future. Our plan is to use the coffee rock to batter up against the sides of the concrete slide once it is installed as well.
- One implication we have is that we identified a water leak in a pipe in the middle of the Nature Play space which we discovered, heads up into the same area that the concrete slide will be installed so we have needed to slightly adjust where the concrete slide will be installed.

After lengthy conversation on-site, as a group we decided:

- We now need to get the company out who can professionally install the rope bridge and the cargo net and with their assistance, decide exactly where these features can be installed. Once that has been decided, we can make a final decision on where the “log bridges” can be placed as well as the wrought iron cubby structures. The structures to be professionally installed, we will plan for that to happen in the upcoming school holidays and the “log bridges” we are hoping can be installed by a group of parents at a busy bee.
- To ensure the earthmoving contractor returns to the site mid term 2 to move some more dirt to accommodate the change of plan with the installation of the concrete slide and pick up some large “feature” logs on the way to school on that day from the Karragullen Water Drilling company in Karragullen.



- Dylan, myself and possibly Michael Handgraaf will go to the site in Karragullen a week before to chose the logs to purchase and bring to site.
- Towards the top of the creek bed adjacent to the corner of the top court, we will extend the brick paved area and install a barrier between 2 large trees to cut that area off from student traffic due to it being a steep part of the creek bed.
- We confirmed the “traffic path” running along the line of the creek bed, a synthetic grass path.
- We made the decision to utilise the logs that are not being used for the “log bridges” to be installed along the existing concrete footpath from the base of the concrete steps down to the creek bed to enclose the area and hopefully keep the woodchips confined to the area.

This area will need to remain out of bounds for the children for the next period of time with the coffee rock pile, pile of limestone rocks, granite and a number of logs in the area.