



GSK PnF Minutes – 7th August 2024

Agenda Item	Sub item	Comments	Action Required	Person Responsible	Due Date	Done
Meeting open: 6.00pm Attendance Apologies Minutes passed Opening prayer read by April Hunter		<p>April Hunter, Stephanie Kingston, Christine Kohler, Deborah Glorie, Jenny Marion-Clark, Diana Newman, Anna Tomeo, Kylie Richards, Fiona Daly, Paul Hansen, Jennifer Hebden, Jayani Hathadura, Thilini Arachchige</p> <p>Kelsey Roe, Vickey Hassall, Sue Deckert, Antonella Gatani, Danica Smith, Lara Miller, Leonie Handgraaf, Sam Anton, Rochelle Hall, Larissa Simpson, Carol Earley</p> <p>Fiona Daly, seconded: Kylie Richards</p>	<p>Nil</p> <p>Nil</p> <p>Nil</p>			
President's report	- Spending 2024	<ul style="list-style-type: none"> - Conversation with Paul and the committee agreeing that further spending will go into finishing the nature play. Not committing to anything new. Will roughly be \$7k but waiting on final numbers from Paul. - PnF suggest running an official opening for the school and the people who donated time and services etc - Looking at term 4 for an official opening. Everyone in attendance agree this sounds good. - 	<p>Nil further</p> <p>Reassess in term 4</p>			



	<ul style="list-style-type: none"> - Quiz night decisions 	<ul style="list-style-type: none"> - Scheduled for the 14th September - We will need help, Steph will send out messages. - Letters asking for donations by local stores have been approved by Paul - Venue tbc, number of local options. Diana suggested at the meeting that the school would be happy to host - Undercover area or Ward house has been approved by all parents present and staff present. - Looking for silent auction items - Agreed to use Trybooking for the tickets from all who are present. Terms and conditions will be set up and approved by school before the tickets can be published. - Save the date flyer to be done up and sent out to Diana for approval 	PNF exec to keep working with Diana and ask for help when required.		ongoing	
Principal's report		<ul style="list-style-type: none"> - See attached document 1 - Acknowledging the new parents and first time attendees 				
Correspondence In/Out		<ul style="list-style-type: none"> - Nil 				
Treasurer's Report	<ul style="list-style-type: none"> - Finance report - reimbursements 	<ul style="list-style-type: none"> - See attached document 2 - April requested approval by all present to pay the amounts of \$150 to Mr T for dj-ing the disco. This contributes to the voucher which the school purchased to say thank you. - Other amount of \$1899.09 for the purchase of school gazebo for carnivals. - Both amounts approved unanimously by all present, april to sign forms and give back to Jenny Marion-Clark. 	Forms filled out	April and Steph	immediate	
General Business	<ul style="list-style-type: none"> - Disco review 	<ul style="list-style-type: none"> -made \$470.04 profit - huge thanks to the staff who stayed all night and assisted with everything - Steph believes there was not enough parental supervision in the later disco session 				



	<ul style="list-style-type: none"> - Father's Day prep - Sports marquee - Fathering Project catch up - Fathering Project grant - Parent networking 2025 	<p>- in general the children were all well behaved and there was fun for all, it is tough for those in separate disco times</p> <p>- write into the cheat sheet about tips for next year</p> <ul style="list-style-type: none"> - Lots of purchasing has been done for the stall - Set up for the stall can be set up on the Thursday afternoon - What times for start-finish: 9-recess - Diana will do up a running sheet - Flyer has been approved for use by Paul, will send to Diana too to place on the FB page. - Buddy system worked well and will be used again - April will buy the tablecloths for use at the stall to then use for the pnf events - Signs and pricing sheets etc are in the pnf cupboards - Float: \$100 in coins to be organised by Jenny on the Monday before the stall. <ul style="list-style-type: none"> - See above - See principals report - Grant is going to cover the school registration fees for 2025, saving the school \$11/1200. David walker is the regional organiser and applied on the GSK Fathering Project's behalf. - Proposal from Paul based on a conversation from John McNess after an SAC meeting. Discussing the trends of children coming into high school and how difficult the transition can be for parents. Looking at ways to support parents in the community, especially those who do not have an extended family to lean on, as a large population of GSK families don't. Would like to gather a sub committee of parents and brainstorm 2/3/4 topics and offer up a 				
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	<ul style="list-style-type: none"> - Carpark - Year 6 cake stall 	<p>discussion forum. Starting with some causal catch ups and then a small panel and group chats.</p> <ul style="list-style-type: none"> - People present at the meeting agree it is a good idea to run with and would be worth looking into. Could potentially build networking and community within the school - Survey the community about topics which are pertinent to them <p>As a side note, Fiona has mentioned that it might be worth letting the Class Reps know when a new student or family in their year group are arriving to help with initial introductions. Paul has agreed that he can ask the new parents in their interviews if they would like to have their information passed onto the class reps as a way of introduction.</p> <ul style="list-style-type: none"> - A few parents have passed on that there aren't enough car spaces for the number of cars. - The only possible option is opening up the carpark at the top. People present at the meeting agree that safety is huge issue for opening the top carpark. - New parent present says the carpark is excellent from her experience. - 8 parents have offered to help with the stall - Timeline will be arranged with Diana and Kylie has said cake stall in organisation - Fruit has been offered to be donated to the cake stall to then sell. - If more help required, Kylie will let people know. 				
<p>Sub committee reports</p>						
	<ul style="list-style-type: none"> - Nature Play Project 	<ul style="list-style-type: none"> - Tour given to the pnf by Paul at the start of the meeting - See Principals report for further information 				



Other business	- Hand soap	- Issues with the soap dispensers in the toilets, just to pass onto the school, can they please check. Paul and Jenny agreed that they will check personally and act on whatever is required.	Check all the school soap dispensers	Paul and Jenny a	asap	
	- April - Anna	- Huge congrats to Diana on the year 1s and 2s performance at PAF. They were so fantastic to watch - Wendy will be away for the last two weeks of school, was worried that canteen will be closed. Team of four people have agreed to help to run it, including Anna, Rochelle, Yolandi, Angela. Thanks passed onto them from parents and teachers present at the meeting.				
Meeting closed Next Meeting		- 7.20pm				



GSK Parents & Friends Meeting: Tuesday 7th August 2024

Administrative Details:

- **Fathering Project update** – we have had a Lego Night, Dad's catch up and the Fathering Project organisation has been able to access a grant for us so there has been a fair bit going on in that space recently.
- **P&F Nature Play Plan** – some significant progress since we last met, to a point where we are nearly finished. Over the holidays we managed to install 3 log bridges and positioned a number of huge logs bordering the playground along the concrete footpath. The last 2 pieces of equipment have been installed today, Clayton has finished some brick paving up the top of the area and rock battering either side of the concrete slide. 26 cubic metres of pine chip softfall will be delivered on Friday along with a bobcat we are hiring to get the mulch into the area over the weekend.

Religious Education

- **Lifelink/Winter Appeal Fundraisers** – we had a crazy sock day last week and a pyjama day on the last day of last term which has been our way of supporting Lifelink, our Archbishop's fundraising program.
- **REA Assessments** – completed by the Year 3 and 5 students last week, assessments based on the RE Curriculum.
- **Whole School Mass** – we celebrate the Feast of St Mary of the Cross tomorrow with a whole school mass in Ward House.
- **Whole School Mass** – at the Church next Thursday for the Feast of The Assumption.

Staffing

- **Planning for 2025** – staff were provided with an Intention to Return form last week and asked to return it by the end of this week to give me an initial idea about staffing for 2025. We will allow this to play out until the end of Term 3 and then start some serious planning for 2025. One staff member on maternity Leave is due back next August so Alex Lindsay will need to make a decision about that.
- **The Rumour Mill** – I have been concerned to hear stories going around our community about Kristy Maher being sacked from her teaching position. This is definitely not the case, and I just ask any SAC members who hear this in the community to correct it straight away. It is important that we protect Kristy's reputation and dignity. I will be having a similar conversation at our P&F meeting tomorrow night.

Academics

- **Creative Edge Thinking** – this program comes to climax on Saturday 24th August where 2 teams represent our school at Curtin university, as part of our Gifted and Talented program.
- **NAPLAN results for 2024** – reports were sent home to families last week. We have been through our initial look through the results and will have a more in-depth conversation with the staff as we prepare our focuses for 2025 in our School Improvement Plan update.
- **NAPLAN/Standardised Test analysis with curriculum consultant** – as a leadership team, we spent some time a couple of weeks ago with our curriculum consultant and School Improvement Advisor. We identified a general upward trend across all areas, something we will continue to work through different strategies and focuses to continue.

Sport



- **Athletics season** – we are in the midst of the athletics season as the children are being prepared for the athletics carnival later this term, which will be followed by the interschool athletics carnival.
- **School Sports Marquee** – our P&F committed to paying for a new addition which arrived a few weeks ago which was a large, 6M X 3M marquee, personalised to Good Shepherd, Kelmscott which will be used at the interschool events.

Maintenance:

- **Replacing the new water tank lid** – we are in the process of replacing the lid, it will be an expensive exercise, given that the concrete tank is 6M in diameter, it will cost about \$9K.
- **Tree Lopping** – we continue to discover dead trees on our property and need to trim a range of trees surrounding the water tank which may have contributed to the wear and tear of the tank lid. We will also ask for the tree loppers to walk around to complete an audit of our areas frequented by the children.
- **Replacing Pea Gravel with Synthetic grass** – this is a job that has been booked in for December this year. It is just really dangerous having so much pea gravel adjacent to a brick paved area where children play, so we have made a decision to replace it with synthetic grass at a cost of approximately \$5K.

Enrolments

- 3 new students – started at the start of Term 3, Glen in Year 2, his sister Vera in Year 4 and Archer in Year 5.
- Steady stream of enquiries – we currently have 17 3yo's for 2025 already and our Kindy class is full with 4-5 on the waitlist .



Good Shepherd Catholic Primary School P&F Association
P&F Finance Statement: June 2024

Attached document 2: finance report

		Comments
#7801 Opening Balance (Credit)	\$ 30,035.12	
Income:		
P&F Levies Movement	\$ 11,415.25	
Mother's Day Stall	\$ 1,396.55	
Interschool Cake Stall	\$ 526.00	EFT
Interschool Cake Stall	\$ 479.50	Cash
Interschool Cake Stall - Donation from coffee van	\$ 40.00	
P&F - Containers for Change	\$ 25.20	
Disco	\$ 110.00	
Disco - Quickckip	\$ 640.00	
Total Income	\$ 15,837.05	
Expenses:		
2024 Affiliation Fee - 214 students @ \$3.80 plus GST	\$ 834.60	
Fathering Project - Primary School Engagement Program Renewal	\$ 1,000.00	
Mother's Day Stall - RH - Stall items	\$ 664.66	
Purchases for Mother's Day Stall - AT - stall items	\$ 49.20	
Interschool Carnival - AG - grocery items	\$ 41.39	
Interschool Carnival - VH - grocery items	\$ 78.84	
Sacrament Cakes - Communion & Confirmation	\$ 115.92	
CSPWA Conference Dinner Tickets - Dylan & Nicola Teicher	\$ 201.00	
AH - CSPWA Awards dinner & conference	\$ 251.00	
Reimbursement for Disco items - prizes, juice boxes, decorations	\$ 167.16	
Reimbursement for Disco items - sausages, buns, napkins, serving	\$ 67.80	
Nature Playground - 2023 Colour Run	\$ 7,933.02	
Nature Playground - P&F Donation	\$ 15,000.00	
Disco - Quickckip commission	\$ 45.00	
Total Expenses	\$ 27,654.14	
Movement	-\$ (11,817.09)	
#7801 Closing Balance (Credit)	\$ 18,218.03	
Check (should be zero/blank)		